The Episcopal Diocese of Bethlehem

The Right Reverend Sean W. Rowe, *Bishop Provisional*

APPLICATION FOR CLERGY LICENSE
FOR SERVICE IN THE DIOCESE OF BETHLEHEM

Name:_____Date of Birth:_____

Street Address:_____

City:_____State:_____Zip:_____

Home phone:_____Cell:_____Check Preferred:____ Home ____ Cell

Date Ordained: Priest_____Deacon_____

Canonical Diocese:_____Bishop:_____

Email:_____

☐ Send the Bishop a written request to be licensed, including the reason for the request.

☐ Schedule an appointment to be interviewed by the Bishop or his designee.

Background Check

_____I understand I will be billed for an Oxford Background check (generally around $130.00).

☐ Report of criminal history from the Pennsylvania State Police (PSP) https://epatch.state.pa.us/Home.jsp

☐ Child Abuse History Clearance from the Department of Human Services
https://www.compass.state.pa.us/CWIS

☐ Review of Sexual Offender's registry https://www.nsopw.gov

☐ A fingerprint based federal criminal history (FBI) clearance

1. First register www.pa.cogentid.com//index_dpw.htm.
2. Then visit a location to have the finger prints completed.

Sexual Misconduct Training – Safeguarding God's Children and Prevention of Sexual Harassment

Documentation of completion of Sexual Misconduct Prevention Training courses must be provided:

☐ Certificates enclosed ☐ Training to be scheduled - call Paula Lapinski at the Diocesan office: 610-691-5655 to set-up.

† As a priest, I am interested in: ☐ supply work (occasional Sunday services)
☐ interim ministry (more continuous service)

† For supply/interim work, I am willing to travel approximately_____miles.

_____ _____
Signature Date

The license is approved and issued for the current calendar year. An annual report form will be sent to each licensed clergy at the end of the calendar year. This must be completed and returned to the Bishop along with a new letter of request before your license will be considered for renewal for the new year.